

# Wenzao Ursuline University of Languages

## Guidelines for the Encouragement of Students Acquiring Professional Certifications

Amended at the Executive Committee meeting on June 1, 2005  
Amended at the Executive Committee meeting on November 28, 2006  
Amended at the Executive Committee meeting on December 18, 2007  
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Amended at the Executive Committee meeting on June 16, 2009  
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Amended at the Executive Committee meeting on August 23, 2011  
Ratified by the University President on September 9, 2011  
Amended at the Executive Committee meeting on August 6, 2013  
Ratified by the University President on August 15, 2013  
Amended at the Executive Committee meeting on January 7, 2014  
Ratified by the University President on January 28, 2014

### **Article I. Aim**

To cultivate students' professional and practical skills and enhance their competitive advantages at work, the Guidelines are enacted to establish a certification system in compliance with government policies for advancing the students' industrial skills.

### **Article II. Eligible students and application period**

Application steps during study period:

- (1) Application should be made on the E-portfolio platform of Student Information Services System.
- (2) Application period: before Jan. 31 for the certifications acquired in the first semester; before July 31 for the certifications acquired in the second semester; overdue application is unacceptable.
- (3) Grades of CSEPT held on campus annually are required, including the CSEPT for freshmen of 4-year college programs.

### **Article III. Evaluation & grants**

- (1) The initial evaluation: after approval by the student's department (graduate institute), the final review will be made by the Career Development Center.
- (2) Based on (3) of Article II, grades of CSEPT will be reviewed accordingly.
- (3) Applicants who meet the requirements of the Guidelines will be awarded the grants by the Career Development Center based on the administrative procedures; the grants are adjustable based on the school budget of the

academic year.

- (4) If the applicant has received another subsidy for the same certification (such as subsidy for registration), the previous subsidy will be deducted for the grant to be awarded.

#### **Article IV. Scope of the grant**

The categories of professional certifications are those issued by international institutions, local governments or professional institutions related to the fields of the students' departments and graduate institutes. Categories (levels) are described in the Appendix. Announcements will be issued by the Career Development Center after receiving approval by departments and graduate institutes for any adjustment.

**Article V.** The Guidelines become effective after review and approval by the Executive Committee and ratification by the University President. Amendments must follow the same procedure.

### **Appendix**

Amended on January 7, 2014

Item	Application Categories & Levels
(1)	International professional certifications: issued by international institutions and recognized by other countries International certifications: approved by departments and graduate institutes Package certifications: after passing all levels (such as Microsoft Certified Master)
(2)	Technician at Level A (or corresponding level) Passing Senior Examination for Professional and Technical Personnel conducted by Ministry of Examination(R.O.C.)
(3)	Technician at Level B (or corresponding level)
(4)	Technician at Level C (or corresponding level) Passing Junior Examination for Professional and Technical Personnel conducted by Ministry of Examination(R.O.C.)
(5)	Criteria of English proficiency : 1. Grades of GEPT: high level or above; TOEFL: a score of 200 or above (72 or above for iBT); IELTS: 7.0 or above; TOEIC: 800 or above; BULATS: 75 or above. 2.Criteria of CSEPT (1) No. 1 in ranking on campus (2) Top 10 of Progress on campus Notes: 1. Students with the same CSEPT scores or progress are all eligible to receive the grants. 2. Meet Criteria of CSEPT (1+2) 3. The calculation of Top 10 of Progress is based on the discrepancy between the highest grades of the current academic year and those of the previous academic year; if there's no record of CSEPT in the previous academic year, application cannot be made.

Item	Application Categories & Levels			
	Proficiency criteria of other languages			
	Names	5-y junior college	2-y college	4-y college
	TCF	350	400	350
	Goethe-Zertifikat B1	The average score of the 4 subjects is 60 or above and the total score is 320 or above.	The average score of the 4 subjects is 60 or above and the total score is 360 or above.	The average score of the 4 subjects is 60 or above and the total score is 320 or above.
	DELE (Passed after Nov. 2013 )	B1	C1	B1
	BULATS	B2	C1	B2
	JLPT	N1	N1	N1
	*Criteria of DELE (passed before May 2013) for 5-y junior college: B2; 2-y college: C1 and 4-y college: B2			
(6)	Professional (advanced) certifications required by departments and graduate institutes			
(7)	New certification categories announced by the MOE			